



File No. 3(1)2021/Media

GOVERNMENT OF PAKISTAN
**MINISTRY OF RELIGIOUS AFFAIRS
AND INTERFAITH HARMONY**

1st Floor, TUV Kohsar Block, Pak Secretariat, Islamabad

INVITATION FOR BIDS

(Event Management, Catering, Sound System, Panaflex, Satge Decoration etc.)

This Ministry invites sealed bids from well reputed firms/local manufacturers/authorized-agents/local-caterers for provision of multiple items/services for arrangements of **Seerat Conference, 2023** which will be held on 11-12 Rabiul Awwal 1445 AH (27-28th September, 2023) (Subject to appearance of moon) at Islamabad. The detail of items required is as under: -

Name of Procuring Agency: M/o Religious Affairs and Interfaith Harmony, Islamabad
Number of Tenders: 04 Nos
Method of Procurements: Single Stage- Two Envelope as per Clause 36(b) of PPRA Rules 2004.
Contact Officer: Section Officer (General), M/o Religious Affairs and Interfaith Harmony, Islamabad.
Closing Time and Date of bids: Upto 11:00 AM on 06.09.23
Time of opening of bids: Upto 11:30 AM on 06.09.23

Tender No.	Items /Services Required	Proposed Qty
1.	Provision of Lunch/ high-tea, Stage Decoration, Lunch Boxes, etc at Pak China Center	1000 persons
2.	Single Standard Room, Double/Triple Occupancy Room, Airport Pick & Drop etc.	250-300 persons
3.	Panaflex Streamers, Hoarding, Vinyal, Certificates; Shield Souvenirs with box, invitation card etc. SMD Screen/Video wall, sound system, Video recoding Infra-Red Wireless interpretation systems	as per tender document
4.	Serving of Dinner for participants of Mehfile-e-Naat, Venue/stage decoration, flower arrangement, farshi setup, (Gao Takia+Cushion) prayer mates at PNCA.	500 person

Note:-

- Detail of each Tender documents items/equipment and detailed term/condition can be obtained from office of the undersigned during working hours and can be downloaded from official website of PPRA and the Ministry free of cost. The bid Security/earnest money @ of 5% of the budget estimates against each tender in the shape of pay order/demand draft in favor of Section Officer (General), M/o Religious Affairs and Interfaith Harmony, must be attached.
- The procedure of bids will be single stage – two envelopes The Ministry reserve the right to accept or reject any or all the tenders in accordance with PPRA Rules, 2004. The reason of which will be intimated on request of the bidder.

(Amjad Ali), Section Officer (General). Tel: 051-9208411

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